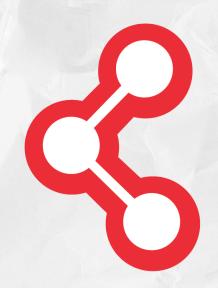


# SUPPLIER CODE OF CONDUCT





Kensta Group is the largest paper and graphic material distribution company in East Africa. We are guided in all we do by a strongly held commitment to environmental sustainability and social responsibility.

Kensta Group's culture has been built by 3 generations of family ownership and the company has maintained these essential values through over 60 years in business. As such, we choose suppliers and business partners whose operations reflect the same commitment to high ethical standards, protection of the earth's resources, health and safety in the workplace, and integrity in transacting business at every level.

Kensta Group expects all suppliers together with their respective affiliates, subsidiaries and divisions, (each a "Supplier") to adhere to the standards set forth in this Supplier Code of Conduct ("Code"). Each Supplier is responsible for ensuring that its employees, representatives, and subcontractors understand and comply with this Code.



### **WAGES AND HUMAN RIGHTS**

Kensta Group has established policies and procedures that strictly condemn and prohibit any form of forced or child labor or slavery, and has adopted a code of business ethics that requires upholding internationally accepted human and labor rights across our operations, Kensta Group Polices and Procedures Regarding Modern Slavery and Forced Child Labor. Supplier will comply with all applicable laws and regulations with respect to (i) wages, working hours, benefits and overtime, (ii) freedom of association and the right to collective bargaining without fear of retaliation, and (iii) child labor, forced labor and/or human trafficking, including without limitation, the UK Modern Slavery Act, the Australian Modern Slavery Act, and the Canadian Fighting Against Forced Labor and Child Labor in Supply Chains Act and any similar legislation or regulation in any jurisdiction now or hereafter in effect. Supplier will not engage in any form of child labor or the exploitation of children in any of its facilities or operations. Supplier will not engage in any form of involuntary, forced or bonded or compulsory labor, or human trafficking and will adopt a zero tolerance policy against child labor, modern slavery and human trafficking. Supplier will not impose unreasonable restrictions employees' basic liberties. Supplier will not engage in any practices discriminatory or tolerate any form discrimination or harassment, including due to age, gender, marital status, pregnancy, religion, ethnic or national origin, political affiliation, disability, or any other characteristic protected under applicable law. Supplier will communicate its nondiscrimination policies to its employees, and Supplier will address worker concerns about illegal or discriminatory conduct and resolve substantiated concerns according to its policies.



#### **HEALTH AND SAFETY**

Supplier will comply with all applicable health and safety laws, regulations, and standards. Supplier will have established procedures to maintain a safe and healthy workplace, including providing adequate ventilation, lighting, temperature controls and appropriate preventative maintenance, including protective equipment in compliance with the law.

#### **ENVIRONMENT**

Supplier will comply with all applicable environmental laws, regulations and sound industry standards, including compliance with any applicable environmental permitting or reporting requirements. Supplier will seek ways to conserve natural resources and energy, reduce waste and the use of hazardous substances, and minimize any adverse effects on people, communities and the environment. Supplier will, and will encourage its supply chain to, collaborate with Kensta Group in its sustainability efforts where possible.



# CORRUPTION, BRIBES, ILLEGAL PAYMENTS, AND CONFLICTS

Supplier will not participate in any form of bribery and will not offer inappropriate gifts or entertainment to Kensta employees or government officials or to anyone else on Kensta Group's behalf, intended to influence them to take or not take a course of action or for any other improper purpose. Supplier will not make direct or indirect political contributions on Kensta Group's behalf. Supplier will comply with all anti-bribery laws. Supplier will not enter into any arrangement with a Kensta Group employee that would make it difficult for such Kensta Group employee to work objectively and effectively on Kensta Group's behalf. Supplier will not participate in any form of boycotts, or otherwise engage in any anti-competitive or unfair trade practices.

## INTELLECTUAL PROPERTY AND DATA PRIVACY

Supplier must protect all of Kensta Group's intellectual property rights and confidential or proprietary information and must also protect any personally identifiable information of Kensta Group or its customers from unauthorized use, access, destruction and disclosure.



### **COMPLIANCE AND LAWS**

In addition to the compliance requirements described above, Supplier must be aware of and comply with all other applicable laws and regulations in all of the locations of its operations.













